

# EPTRI Central Management Office (CMO) and the Centralised services

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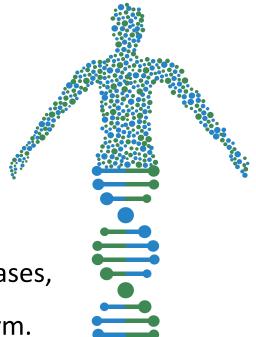
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# **EPTRI Central Management Office (CMO)**

# The **EPTRI Central Management Office (CMO)** is in charge to:

- implement the decisions of the General Assembly under the direction of the Board
- conduct day-to-day management
- manage the communication and dissemination activities
- manage EPTRI's services requests
- manage EPTRI databases and IT tools

Identified persons are in charge to manage the IT tools and databases, and to support each TRP including the Centralised Services platform.







## **Access to EPTRI Services**



Service access procedure

#### Step 1

Reception of a service request through the SAP (sap@eptri.eu)

#### Step 2

Identification of the <u>CMO Service</u> <u>Manager</u>

#### Step 3

Request filing in EPTRI system

#### Step 4

In scope assessment

Step 5
Technical feasibility

#### Step 6

Service Contract negotiation

#### Step 7

**Service surveillance** 

#### Step 8

Service report delivering and invoicing

Step 9

**Procedure closure** 





#### **EPTRI** databases and IT tools

## **EPTRI** services databases

- 5 Thematic Research Platforms
- Clinical centres facilities
- Experts for Centralised services



# **Microsoft services**

Thematic Sharepoints and Teams







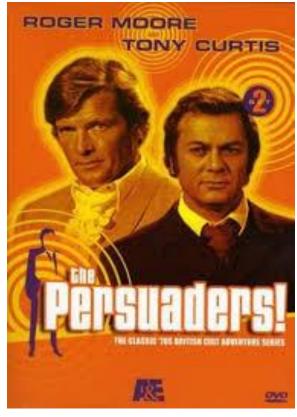




#### **EPTRI Centralised Services** coordinators



Giovanni MIGLIACCIO



**Duccio BONIFAZI** 







#### The **EPTRI Centralised Services** are:

- activities transversal to the TRPs aimed to support paediatric research conducted in the translational setting.
- provided by EPTRI with the coordination of the CMO, and in collaboration with individual experts from the TRPs, and other RIs, paediatric networks and initiatives.





# **Current proposal of Centralised services**

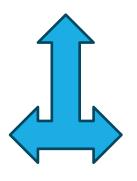
- 1. Facilitate access to paediatric patients' cohort related data
- 2. Consultancy, assessment and document preparation about:
  - 1. in-vivo / in-silico non clinical study design
  - in-vivo / in-silico clinical study design
  - 3. regulatory and ethics procedures
  - 4. HTA reports for paediatric medicines, diagnostics and MDs
  - 5. Data FAIRification and data sharing agreement
- 3. Support in application to (public and private) funding opportunities
  - 1. Scouting
  - 2. Partner search
  - 3. Proposal drafting





Centralised services

Single services based on fees



Services presented as a WP to be included in project proposals (e.g. Ethics-Regulatory WP)

These "packages" of services (WPs) could also be implemented and proposed by each EPTRI TRP





# **Delivery management**

- Framework agreements with experts (or their institutions) are signed upstream
- Some of the information to be agreed in these agreements:
  - How to engage
  - Hourly cost
  - General availability (time-wise)

These agreements will refer to subsequent specific agreements that are finalized in case of actual provision of services

EPTRI CMO is in charge to negotiate the service(s) provision





# New services will be tested during OrphaDev4Kids

#### Access to a

# **Regulatory database**

Database of relevant regulatory documents released by the competent authorities at national, European, and international level



#### **Matching service**

